

St. Mark's Episcopal Church
Vestry Meeting Minutes
May 19, 2019

Opening Devotion: The meeting was called to order by Rev. John Hall at 11:15 a.m. at St. Mark's Episcopal Church in Alexandria, Virginia. Rev. Hall led the Vestry in prayer.

Present: Belinda Appiah, Jim Bailes, Rob Bluey, Charlotte Brown, Eric Bryda, Rodney Fisher, Rev. John Hall, Pam Hamrin, Tracy Tienken, David Walton

Absent: Nihal Masih

Rector's Report: Rev. John Hall noted that he will be taking a week off in June or July. Charlotte Brown will plan to schedule repairs to Rector's Office during that time.

Clerk's Report: Rob Bluey presented the April 28, 2019, meeting minutes. Jim Bailes made a motion to approve the minutes, Pam Hamrin seconded, and the Vestry voted to approve.

Treasurer's Report:

- Eric Bryda provided a report and summary of the operating fund through April 2019. For the year to date, St. Mark's has a deficit of \$18,660.55. The deficit is slightly higher because of changes made to designated funds following the April meeting. Although the operating fund has a higher deficit, the changes did result in more money for the church's savings account. Tracy Tienken made a motion to accept the Treasurer's Report, Rob Bluey seconded, and the Vestry voted to approve.
- Mr. Bryda is currently working with Sareen & Associates on a letter of agreement to complete a full audit of St. Mark's finances. He will consult with Rev. Hall to assess if Sareen & Associates is able to complete the work needed.

Senior Warden's Report:

- St. Mark's Trustee Earl Hughes is moving away from the area this month. Jim Bailes is reviewing the documents from Fairfax Circuit Court to determine the best course of action for removing Mr. Hughes as a trustee. Mr. Bailes will report back in June.
- The Discernment Committee has conducted an initial review of Rector candidate applications. The committee recommends to the Vestry that Rev. Hall remain at St. Mark's until Nov. 1, 2019, to allow for an additional two months to complete the search. The Vestry concurred with the recommended and Rev. Hall agreed to the new date.

Junior Warden's Report:

- David Walton asked Charlotte Brown to report on the lighting problem in the sanctuary. AirPlus provided St. Mark's with two proposals. One would restore the sanctuary lights to their working condition; the other would use smart light technology. AirPlus would also replace a broken circuit breaker. Additional work will be needed in the future.
- Steve Osborne, who replaced the roof, fixed a new leak discovered by Rev. Hall's office.

Resolution 1

Whereas, St. Mark's is in need of electrical repairs to address an electrical problem located in the basement, which impacted the 8 cylinder lights in the Sanctuary, be it

Resolved that the Vestry authorizes AirPlus to repair the problem at a cost not to exceed \$6,000. The Treasurer shall deduct funds from the Major Repairs account to cover the cost of repairs.

Charlotte Brown made the motion, David Walton seconded, and the Vestry voted to approve. The Vestry asked Ms. Brown to work with AirPlus on the details of the smart light solution.

Resolution 2

Whereas, River Farm Cooperative School is currently leasing classroom space at St. Mark's through June 14, 2020, be it

Resolved that St. Mark's will release RFC from its lease obligations as of June 30, 2019, with the understanding that RFC will pay \$2,021 for the month of June.

Rob Bluey made the motion, Charlotte Brown seconded, and the Vestry voted to approve.

Resolution 3

Whereas, River Farm Cooperative School asked if it could return to St. Mark's sometime after July 15, 2019, in the event its new location is not ready, be it

Resolved that St. Mark's will allow RFC to return after July 15, 2019.

Rev. Hall made the motion, David Walton seconded, and the Vestry voted against the resolution. The Vestry will require RFC to negotiate a new lease.

Resolution 4

Whereas, the Vestry recognizes the existence of a single Endowment/Trust Fund, be it

Resolved that the Vestry authorizes the transfer of the Knitter's Diocesan Trust Fund into the St. Mark's Diocesan Trust Fund, pending any necessary approval from anyone associated with the St. Mark's Knitter's organization that has control over the Knitter's Trust.

Rob Bluey made a motion to table the resolution, Tracy Tienken seconded, and the Vestry voted to approve. Eric Bryda will ask the Diocese who is responsible for the Knitter's Diocesan Trust Fund.

Resolution 5

Whereas, St. Mark's Episcopal Church is a past member of the group Virginians Organized for Interfaith Community Engagement (VOICE), be it

Resolved that the St. Mark's Vestry approves 2019 membership dues for \$100.

David Walton made the motion, Pam Hamrin seconded, and the Vestry voted against the resolution. Rev. Hall suggested the Vestry meet in July to discuss St. Mark's outreach in 2020.

Adjournment: Jim Bailes made a motion to adjourn the meeting at 12:59 p.m., Tracy Tienken seconded, and the Vestry voted to approve.