

**St. Mark's Episcopal Church**  
**Vestry Meeting Minutes**  
**February 9, 2020**

**Opening Devotion:** The meeting was called to order by the Rev. Elizabeth Gardner at 8:52 a.m. at the Roslyn Retreat Center in Richmond, Virginia. Rev. Elizabeth led the Vestry in prayer.

**Present:** Belinda Appiah, Jim Bailes, Rob Bluey, Eric Bryda, Charlotte Brown, the Rev. Elizabeth Gardner, Mary Jane Stockstill. **Absent:** Francisco Escobar, Nihal Masih, David Walton

**Clerk's Report:** Rob Bluey presented the meeting minutes from January 23, 2020. Mr. Bluey made a motion to accept the minutes, Mary Jane Stockstill seconded, and the Vestry voted to approve.

**2020 Budget:** Eric Bryda presented the 2020 spending plan for St. Mark's. The Vestry made several adjustments to reduce the proposed deficit.

- Overall income is estimated to be \$270,490 and expenses at \$300,440.
- Total pledge income is projected to be \$185,000 and total building use is \$49,460.
- Personnel costs and staff expenses are projected at \$209,320.
- In an effort to reduce the deficit, the Vestry will lower the Diocesan Pledge to \$10,000, renegotiate the mortgage, and explore other ideas throughout the year.

**Resolution 1**

**Whereas**, St. Mark's currently maintains five designated funds on its books—a Discretionary Fund, a Memorial Fund, a Capital Projects Fund, a Prepaid Pledge Fund, and a Debt Repayment Fund—be it

**Resolved** that the Vestry creates two additional designated funds for Flowers and Mission Trip, effective January 1, 2020.

*Jim Bailes made the motion, Charlotte Brown seconded, and the Vestry voted to approve.*

**Resolution 2**

**Whereas**, the St. Mark's Treasurer proposes an annual budget with income of \$270,490 and expenses of \$300,440, be it

**Resolved** that the Vestry approves the 2020 budget, recognizing the deficit of \$29,950 and committing to reducing the deficit.

*Jim Bailes made the motion, Mary Jane Stockstill seconded, and the Vestry voted to approve.*

**Adjournment:** Jim Bailes made a motion to adjourn the meeting at 10:32 a.m., Rob Bluey seconded, and the Vestry voted to adjourn.