

St. Mark's Episcopal Church
Vestry Meeting Minutes
April 20, 2020

Opening Devotion: The Rev. Elizabeth Gardner called the meeting to order at 7:10 p.m. via Zoom video conference and led the Vestry in prayer.

Present: Belinda Appiah, Jim Bailes, Rob Bluey, Eric Bryda, Charlotte Brown, Francisco Escobar, the Rev. Elizabeth Gardner, Nihal Masih, Mary Jane Stockstill, David Walton.

Clerk's Report: Jim Bailes made a motion to accept the March 16, 2020, meeting minutes, Nihal Masih seconded, and the Vestry voted to approve.

Rector's Report:

- Rev. Elizabeth reported that St. Mark's was forced to furlough four part-time employees due to the coronavirus-related shutdown. They were paid through April 15.
- The Rev. Michael Cadaret of Olivet Episcopal Church has offered to lead a combined youth group with St. Mark's and All Saints Sharon Chapel.
- Eric Bryda and Charlotte Brown are working with Jeff Underwood, treasurer at Olivet Episcopal Church, on making improvements to accounting and Realm Connect.
- St. Mark's has been able to recoup future expenditures except three tickets for a Sunday School conference in Richmond. Instead, St. Mark's will receive tickets to a future event.
- Rev. Elizabeth is beginning to explore options for updating and improving St. Mark's brand on email, print communications, the website, and social media.
- Bishop Goff has informed rectors that no one is allowed in the church building except for essential services like collecting the mail and critical functions.
- The wardens from All Saints Sharon Chapel and Olivet would like to have a planning meeting with St. Mark's wardens on May 7 on post-coronavirus programming.

Senior Warden's Report: Jim Bailes thanked Rev. Elizabeth and clergy from Region VI for a successful Holy Week and ongoing virtual Sunday services. Mr. Bailes also noted that a resident of The Fairfax bequeathed money to St. Mark's in her will.

Junior Warden's Report: David Walton said Candy Thompson contacted him about a new coordinator for the community garden. Rev. Elizabeth said she is working on a replacement.

Treasurer's Report: Eric Bryda presented a statement of financial activities through March. For the year to date, St. Mark's has a deficit of \$8,340.82, which is slightly ahead of the projected deficit of \$7,487.52. Rob Bluey made a motion to accept the Treasurer's Report, Charlotte Brown seconded, and the Vestry voted to approve.

Adjournment: Jim Bailes made a motion to adjourn the meeting at 8:08 p.m., Rob Bluey seconded, and the Vestry voted to adjourn.